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## Lucas County Information Services Checklist for Hardware/Software/Services

Department: Support Services

Requestor: Lyne DiPierro

Funding Account &amp; Description: 1010-2510-530100

Req. Date:

Vendor: CDWG

Type of Request (check all that apply):

☒ HW ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☒ State Term Contract ID Ohio HP WSCA NASPO☐ Services/Support Renewal  
Original Purchase DateDescription or Nature of  
Request and for whom  
this is intended:

Support Services is requesting to purchase an HP LJ PRO 400 Series printer. The printer will be used by Lyne DiPierro.

Hdw/SW/Service Item Descr	Quote #	Wrrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2728100 HP LJ PRO 400 M425DN MONO MFP	FXRQ270		1	\$ 395.01	\$ 0.00	\$ 395.01
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 395.01

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
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<b>Planned Location:</b> Desktop	<b>If Other please specify:</b>
<b>Network Connection Required?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>LCIS installation assistance needed?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>Date:</b>
<b>LCIS on-going support required?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>ITB or RFP completed?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
<b>LCIS Management review completed?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <div style="border: 1px solid black; width: 200px; height: 20px; display: inline-block;"></div> <b>Exclusion</b>
<b>DP Board Approved?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <div style="border: 1px solid black; width: 200px; height: 20px; display: inline-block;">Standard printer</div> <b>Exclusion</b>
<b>DP Board Date of Approval:</b>	

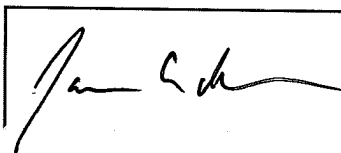
**Business Reason or Justification:**

Replacing end of life Xerox Phaser 4500.

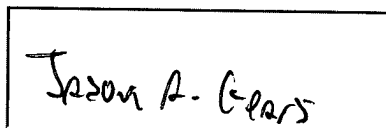
**Comments:**

Reviewed and prepared by Jeremy Burnat.  
Reviewed and approved by Jason Gears.

LCIS  
Approver  
Name



LCIS  
Approver  
Signature



Date

2-24-2015



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FXRQ270	6568032	2/23/2015

**BILL TO:**  
LYNN DIPIERRO  
1 GOVERNMENT CTR STE 480

**SHIP TO:**  
LUCAS COUNTY PURCHASING  
Attention To: LYNN DIPIERRO  
1 GOVERNMENT CTR STE 480

Accounts Payable  
TOLEDO , OH 43604-2247

TOLEDO , OH 43604-2247  
Contact: LYNN  
DIPIERRO 419.213.4509

Customer Phone #419.213.4509

Customer P.O. # M425DN QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728100	HP LJ PRO 400 M425DN MONO MFP 35PPM Mfg#: CF286A#BGJ Contract: Ohio HP WSCA NASPO B27164 0A1067 \$499-\$100 savings=\$399, Ends 2/28  -----SPECIAL INSTRUCTIONS----- \$499-\$100 savings=\$399, Ends 2/28  SUBTOTAL FREIGHT TAX	395.01	395.01        395.01 0.00 0.00
			US Currency	
			<b>TOTAL</b>	<b>395.01</b>

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.8283

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

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For more information, contact a CDW account manager.